

New York Zipline Adventures

Employee and Private Contractor – Application

First Name: _____ Last Name: _____

Date: _____ Position you are applying for: _____

How did you hear about this job opening: _____

Home Address:

Street: _____ Town: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ E-Mail: _____

Do you have a police record: Yes ____ No ____ If yes, please explain: _____

Do you have a valid driver's license: Yes: ____ No: ____ Lic #: _____

Education (Last School Attended):

School: _____ Degree: _____ Graduation date: _____

First Aid Training: _____ Adventure Background: _____

Employment History:

Job: _____ Company: _____ Length of Employment: _____

Job: _____ Company: _____ Length of Employment: _____

Job: _____ Company: _____ Length of Employment: _____

Professional references (NOT personal):

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Any other important information you would like to give us: _____

Please leave an updated resume with your application. If you do not have one with you please get one to us ASAP

By signing below the applicant states that all the information is true and accurate.

Applicant's signature: _____ Date: _____

For NYZA Office use only

Called for interview: __ Interview scheduled: __/__/__ Comments: _____ Second Interview Scheduled: __/__/__ Comments: _____

Responsibilities:

- Provide high level of customer service and hospitality to guests.
- Maintain a positive attitude and take initiative.
- Provide support to ensure a successful tour group check-in process
- Make customers your first priority and be ever attentive of their questions and concerns.
- Work as a cohesive team to ensure efficiency and camaraderie.
- Focus on customer satisfaction and be a problem solver.
- Assist with the training and coaching of new hires.
- Maintain knowledge of all New York Zipline activities and policy changes.
- Maintain the New York Zipline aesthetic, appearance, atmosphere and culture.
- Maintain safety and inspections of all equipment and operations to the Nth degree.

Qualifications:

- Must have the ability to prioritize and multi-task within a fast-paced environment.
- Must be willing to initiate tasks and perform duties without direction.
- Must have excellent communication skills and be able to work with a range of personalities.
- Must have outstanding customer service and problem solving skills.
- Must have a positive, can-do attitude and encourage enthusiasm.
- Must have professional phone and email etiquette.
- Must have superior organizational skills.
- Must consistently carry out nightly cashout, clean up, and debriefing policies.
- Must have the flexibility to work weekends and holidays.
- Must be over 18 years of age